

**Basic Information:**

(please print)

**Today's Date:** \_\_\_\_\_

**Customer Info:** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone Numbers: (day) \_\_\_\_\_ (evening) \_\_\_\_\_  
Email Address: \_\_\_\_\_

**Shipping Info:**  I'll pick up my order  Please send to address above  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone Numbers: (day) \_\_\_\_\_ (evening) \_\_\_\_\_

**How Soon Do You Need Your Order Completed?**

- Standard completion turnaround (approx. 1-2 weeks for most orders; turnaround is best-effort only, not guaranteed; large orders may require significantly more time)
- Rush Order (+25% Rush Fee, \$50 minimum, Defined turnaround time; Call for availability first)  
Rush Order Requested Completion Date : \_\_\_\_\_

**Referrer (How Did You Hear About Shoebox Memories?)**

\_\_\_\_\_

**Sign Up for Our Mailing List:**

Would you like to be added to our mailing list for specials and other announcements? You may unsubscribe at any time, and we will never sell or rent our customer list to any other organization. It is strictly for use by Shoebox Memories.

Yes.  No thanks.

**If an existing Shoebox Memories DVD order, describe the DVD Desired:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PRICING WORKSHEET:**

ITEM	EA.	Qty.	Subtotal
<b>Copies of the DVD – Custom DVD case and Custom DVD label</b> Share a copy of the DVD with your friends and family. Volume Discounts after 5 copies: 1-5 copies = \$20 ea.; 6-10 = \$15 ea.; 11-20 = \$10 ea.	\$		
<b>Copies of the DVD – Custom DVD label, paper envelope</b> Share a copy of the DVD with your friends and family. Volume Discounts after 5 copies: 1-5 copies = \$15 ea.; 6-10 = \$11.50 ea.; 11-20 = \$9 ea.	\$		
<b>Copies of the DVD – White label, paper envelope</b> Share a copy of the DVD with your friends and family. Volume Discounts after 5 copies: 1-5 copies = \$12 ea.; 6-10 = \$10 ea.; 11-20 = \$8 ea.	\$		
<b>Copies of the CD – Custom CD label and slim jewel case</b> Share a copy of the CD with your friends and family. Volume Discounts after 5 copies: 1-5 copies = \$15 ea.; 6-10 = \$13 ea.; 11-20 = \$11 ea.	\$		
<b>Copies of the CD – Custom CD label, paper envelope</b> Share a copy of the CD with your friends and family. Volume Discounts after 5 copies: 1-5 copies = \$13 ea.; 6-10 = \$11 ea.; 11-20 = \$8.25 ea.	\$		
<b>Copies of the CD – White label, paper envelope</b> Share a copy of the CD with your friends and family. Volume Discounts after 5 copies: 1-5 copies = \$11 ea.; 6-10 = \$9 ea.; 11-20 = \$7 ea.	\$		
<b>Referral Discounts, Special Discounts, Credits, and Gift Certificates</b> Discount/Coupon Code :	<b>Discounts/Credits</b>		\$
<b>Rush Service</b> Rush service is an additional 25% with a \$50 minimum.	<b>Rush Service Fees</b>		\$
<b>Shipping &amp; Handling</b> We ship by FedEx. Cost varies by weight and distance, but is typically \$12 - \$20.	<b>S &amp; H</b>		\$
	<b>SUBTOTAL</b>		\$
<b>Sales Tax</b> Virginia residents should add 5.0% sales tax	<b>Sales Tax</b>		\$
	<b>TOTAL ORDER</b>		\$

**SELECT YOUR PAYMENT METHOD:**

- PAYPAL (Credit Card) --- I will pay using PayPal or with a credit card (via PayPal). Visit our payment website <http://www.shoeboxmemories.net/makepayment> and click the PayPal icon to pay online.
- CHECK --- Make checks payable to "Shoebox Memories" and submit it with order form. Note: There is a \$50 fee for returned checks. You cannot pay for RUSH orders by check; you must use a credit card or PayPal.

**Additional Notes / Comments:** \_\_\_\_\_

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